



Bright Finance Ltd, Bright House, 1 Churchill Way, Chapeltown
Sheffield S35 2PY

Reference No	
Date Received	
Date Reviewed	

Application for the post of:

Where did you see the advertisement:

<input type="checkbox"/> Surname: <input type="checkbox"/> Home Address: Postcode:	<input type="checkbox"/> Forenames: <input type="checkbox"/> Preferred title: <input type="checkbox"/> Telephone number: (a) Home (b) Work (b) Mobile <input type="checkbox"/> E-mail address: <input type="checkbox"/> Do you require a work permit to work in the United Kingdom: <input type="checkbox"/> Yes <input type="checkbox"/> No (Please note: any offer of employment is subject to proof of your eligibility to work in the UK)															
<input type="checkbox"/> Present (or most recent) appointment: Name and address of employer: <input type="checkbox"/> Date appointed: <input type="checkbox"/> Date leaving (if applicable):	<input type="checkbox"/> Job title and brief description of duties: <input type="checkbox"/> Notice required: weeks months <input type="checkbox"/> Salary:															
<input type="checkbox"/> Referees: Please give the names, addresses and occupations of at least two referees, including your present employer.																
<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 25%;"></th> <th style="width: 25%; text-align: center;">Name</th> <th style="width: 25%; text-align: center;">Title/Position</th> <th style="width: 25%; text-align: center;">Address</th> <th style="width: 20%; text-align: center;">Telephone number</th> </tr> </thead> <tbody> <tr> <td>(i)</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>(ii)</td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>			Name	Title/Position	Address	Telephone number	(i)					(ii)				
	Name	Title/Position	Address	Telephone number												
(i)																
(ii)																
If you do not wish Bright Finance to contact your present employer prior to interview, please tick the box <input type="checkbox"/> and supply a third referee below:																
(iii)																

Previous appointments in chronological order with most recent first:

Date (from and to)	Employer (name & address)	Job title and brief description of duties	Reason for leaving
-----------------------	------------------------------	--	--------------------

Membership of professional associations:

Education and qualifications in chronological order:

Institution

Qualification and subject

Grade/Class

If specific qualifications are mandatory for the job role, e.g. CEMAP, we will require you to bring the original certificate of completion to the interview

Additional Information:

Please supply any additional information in support of your application paying particular attention to relevant experience and/or skills drawn from any previous employment (continue on a separate sheet if necessary).

I certify that all questions have been answered accurately and, for the purposes of current data legislation, agree that the information given may be recorded and processed by Bright Finance for the purposes of Personnel/Employee Administration. I also specifically consent to the collection of details of any criminal convictions. I understand that any false information given on the form may render an offer of employment invalid and lead to termination of employment.

Signature:

Date:

This form should be returned to the HR DEPARTMENT, BRIGHT FINANCE LIMITED, BRIGHT HOUSE, 1 CHURCHILL WAY, CHAPELTOWN, SHEFFIELD, S35 2PY.

In the interests of efficiency and economy we do not acknowledge receipt of application forms.
If you wish your application to be acknowledged please enclose a stamped self addressed envelope.



Financial Services Information

Application no:

(office use only)

We require the following information to help us meet our regulatory requirements. You must be honest in your response however answering 'yes' to any of these questions does not necessarily prevent you from gaining employment with us but may restrict your ability to work in some departments.

- | | | |
|---|-----|----|
| 1. Have you any unspent convictions for, or current charges in respect of any criminal offence of dishonesty, fraud, financial crime or violence or other offences under legislation relating to companies, banking, financial services, insurance, consumer credit or consumer protection? | Yes | No |
| 2. Have you ever had the following recorded against you? | | |
| – County Court Judgements or Defaults? | Yes | No |
| – Bankruptcy or Individual Voluntary arrangements? | Yes | No |
| – Sequestration Order (in Scotland)? | Yes | No |
| 3. If you have been the subject of any judgement debts under a court order, have you? | | |
| – any debts outstanding, whether in full or part? | Yes | No |
| – failed to satisfy such debts within one year of making the order? | Yes | No |
| 4. Have you been made bankrupt or been subject to bankruptcy proceedings? | Yes | No |
| 5. Are you currently, or have ever been a Director of any Company, with details registered at Companies house? | Yes | No |
| If you have answered Yes to any of the above questions, please give all relevant details on a separate sheet, including dates, amounts, arrangements made and companies or other people involved. | | |
| 6. Do you consent to us conducting a credit search should we need to do so?
Prior notification will be given to you before this search is carried out. | Yes | No |

I declare that the information given on this form is complete and accurate.

I understand that any false information or deliberate omissions will disqualify me from employment or may render me liable to summary dismissal.

-----DATE-----

- | | | |
|--|-----|----|
| Have you ever worked for Bright Finance before? | Yes | No |
| Are you related to any person employed by Bright Finance? If Yes give details
----- | Yes | No |
| Have you any convictions (other than spent convictions under the Rehabilitation of Offenders Act 1974)? | Yes | No |
| If Yes, please give full details on a separate sheet. | | |
| You may be required as part of the application process to complete a Pre-Employment Medical Questionnaire. | | |
| Are you prepared to undergo medical examination prior to employment? | Yes | No |